



SUISAN COMPANY, LIMITED
P.O. BOX 366
HILO, HAWAII 96721-0366

CUSTOMER APPLICATION **INSTRUCTIONS**

Thank you for your interest in Suisan Company, Limited. We look forward to working with you and your business. All new customers are eligible for COD (cash on delivery) terms. After a period of six months your account can be evaluated for either a 7-day or a 15-day credit term.

Becoming a Suisan customer has never been easier. The customer application is a three part process. Not all parts need to be completed in order to become a Suisan customer, please review the requirements below for each part of the application process.

PART 1

Part 1 lets us get to know a little bit more about you and your business. All new customers are required to fill out Part 1. If you wish to remain a COD (cash on delivery) customer, this is the only part of the customer application that needs to be filled out.

Applicable to:

- All new customers

PART 2

Part 2 lets us get to know a little bit more about your past credit history. All customers applying for credit terms are required to fill out Part 2.

Applicable to:

- All customers applying for credit terms

PART 3

Part 3 is a personal guaranty to demonstrate your willingness to see that all amounts owed are paid on time. Please contact Suisan's Accounts Receivable Supervisor with any questions.

Applicable to:

- All customers applying for credit terms

Questions & Submission

We are more than happy to help you through this process. Please do not hesitate to contact Suisan's Accounts Receivable Department or your Sales Representative.

The Accounts Receivable Department can be reached at (808) 935-8511. All applications can be submitted at any of our locations or via email by emailing creditapp@suisan.com



FOODSERVICE GROCERY HOSPITALITY

Let's make good food together!

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Office Use Only
DSR:
Route:
Terms:

PLEASE PRINT LEGIBLY OR TYPE

CUSTOMER APPLICATION
PART 1

CUSTOMER INFORMATION

DBA TRADE NAME:
LEGAL NAME OF BUSINESS:
BUSINESS PHONE NUMBER:
TYPE OF BUSINESS: LLC PROPRIETORSHIP PARTNERSHIP CORPORATION OTHER

BILLING ADDRESS

STREET:
CITY:
STATE:
ZIPCODE:

DELIVERY ADDRESS

CHECK HERE IF SAME AS BILLING

STREET:
CITY:
STATE:
ZIPCODE:

CONTACT INFORMATION

MANAGER(S) NAME(S): E-MAIL:
BUSINESS PHONE: CELL:
PURCHASING CONTACT: E-MAIL:
BUSINESS PHONE: CELL:
DELIVERY CONTACT: E-MAIL:
BUSINESS PHONE: CELL:
PAYMENT CONTACT: E-MAIL:
BUSINESS PHONE: CELL:

PLEASE ATTACH A COPY OF YOUR HAWAII GENERAL EXCISE TAX LICENSE TO COMPLETED CUSTOMER APPLICATION

The undersigned Buyer agrees to the following terms and conditions for the extension of credit from Suisan Company, Limited to Buyer:

1. New businesses without prior credit history will generally be sold to on a Cash on Delivery (COD COLLECT) basis for the first six months.
2. Upon written request after the initial six month new business period, credit terms of 7-days or 15-days from invoice date may be granted upon account review
3. Returned checks will be subject to a \$30.00 handling charge, and more than one returned check may cause an account to be converted to COD CASH ONLY.
4. If credit is approved:
 - a. A semi-monthly service charge of $\frac{3}{4}$ of 1% per half-month (equivalent to 18% per annum) will be charged to balances over 30 days after invoice date.
 - b. Accounts with invoices over 30 days old may be locked and deliveries stopped at the sole and absolute discretion of Suisan Company, Limited.
5. Buyer shall notify Suisan Company, Limited immediately in writing of any changes in Buyer's Account Review Form.
6. In the event Buyer's account is placed in the hands of an attorney or collection agency for collection, Buyer will be liable for, in addition to the amount of the delinquent account and interest, a collection or attorney's fee equal to 25% of the amount of the delinquency.
7. Buyer certifies that the information contained in this Account Review Form is accurate, that Buyer fully understands that terms under which credit is being extended, and that Buyer agrees to promptly and fully pay all amounts due on this account.
8. Buyer provides a continuing authorization for Suisan Company, Limited to investigate Buyer's credit finances, character, and income with his employer, financial institutions, credit bureau, and others at any time, from time to time, and authorizes Suisan Company, Limited to report its credit experiences with Buyer to others.

(Print Name/Title)

(Signature)

Dated: _____

(Print Name/Title)

(Signature)

Dated: _____



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CUSTOMER APPLICATION
PART 2

OFFICERS OF THE CORPORATION, PARTNERS OR PROPRIETOR

PRESIDENT, PROPRIETOR OR PARTNER:
HOME ADDRESS:
HOME PHONE: CELL:
EMAIL: SOCIAL SECURITY #:

PRESIDENT, PROPRIETOR OR PARTNER:
HOME ADDRESS:
HOME PHONE: CELL:
EMAIL: SOCIAL SECURITY #:

TRADE REFERENCES

TRADE NAME: CONTACT:
EMAIL: PHONE / FAX:
TRADE NAME: CONTACT:
EMAIL: PHONE / FAX:
TRADE NAME: CONTACT:
EMAIL: PHONE / FAX:

BANK REFERENCE

BANK NAME: BRANCH:
ADDRESS:

(Print Name/Title)

(Signature)

Dated:

(Print Name/Title)

(Signature)

Dated:

PHOTO IDENTIFICATION OF ALL SIGNERS WILL BE REQUIRED



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CUSTOMER APPLICATION
PART 3

CONTINUING PERSONAL GUARANTY

To Suisan Company, Limited:

In order to induce you, Suisan Company, Limited, to extend credit for the account of _____

(hereinafter called the Buyer) to purchase goods with or without security for which the Buyer shall be indebted, the undersigned guarantor(s) hereby jointly and severally guarantees absolutely and unconditionally the prompt payment to you, Suisan Company, Limited, of all indebtedness, liabilities and obligations of the Buyer to you, whether now existing or hereafter incurred or arising, as and when the same shall be due and payable, together with interest on all such indebtedness and all charges, collection or attorney's fees and expenses paid or incurred by you in connection therewith. The liability of the Buyer and the undersigned, as guarantor(s) of this account, shall be joint and several.

The undersigned shall be limited to those defenses, with respect to this guaranty, which are available to the Buyer, and the liability of the undersigned will not be waived or discharged by any agreement made between you, Suisan Company, Limited, and the Buyer or between you and any other guarantor. The undersigned hereby waives diligence, presentment, protest, notice of dishonor, demand for payment, notice of acceptance of this Guaranty, notice of extensions of credit to the Buyer, nonpayment at maturity and indulgences and notices of every kind whatsoever.

The guaranty is an irrevocable continuing undertaking and will remain in full force until this account is closed and the obligations guaranteed hereunder are paid in full.

This guaranty binds the successors and assigns and the executor, administrators, heirs, and assigns of the undersigned.

Date: _____, 20_____

at _____, Hawai'i.

Guarantor (print name)

Spousal Guarantor (print name)

Signature

Signature

Address

Address

Telephone #

Telephone #

**CONTINUING PERSONAL GUARANTY MUST BE SIGNED BY GUARANTOR AND SPOUSAL GUARANTOR FOR CREDIT
CONSIDERATION PHOTO IDENTIFICATION OF ALL SIGNERS WILL BE REQUIRED**